

PERFORMANCE MEASUREMENT COUNTIES
Advisory Meeting
January 9, 2002
CDSS Training Center
815 S Street Sierra Room
Sacramento, California

1. Welcome – Joeana Carpenter greeted and wished all the PMC Supervisors a Happy New Year.
2. Introductions – Joeana introduced Donna Portee and Jason Moore. Donna is the new manager of DTVU and Jason will be reporting to her. Both have extensive IT background and will be working on the Q5i Enterprise project. We welcome them!
3. Agenda Review – Joeana went over the agenda items and asked for any additional items.
4. Summary Review – Joeana asked if there were any additions or changes to the summary, and none was made.
5. Food Stamps – Michael Bowman-Jones indicated that FNS has instituted a new reporting requirement. FNS noticed that New York miscoded food stamp quality control cases involving earners and noncitizens. Because FNS adjusts liabilities downward to account for the difficulty in handling these types of cases, miscoding has an obvious effect on the amount of that liability. In order to verify that cases consisted of earners and noncitizens, New York needed to go through a cumbersome legal process to identify the cases to the feds. FNS now requires that these types of cases be reported to KCCC. Michael said the Q5i has always contained data fields which captures this information, and it will be mapped to the new FNS report. The QC analyst will not have to do anything different. Gerry Greer asked about the self-employment 40% income deduction. Michael said that either the actual expenses or the 40% standard could be applied.
Action Item: Michael will prepare a transmittal on the 40% standard. Additionally, he will prepare a transmittal dealing with QC reviews affected by the September 11th tragedy.

Daphne Criswell said that they've noticed in Riverside an increase in the number of cases dropped due to the client's "Refusal to Cooperate". Many of these non co-op cases consist of persons who are employed and do not want to participate in the QC review. The benefits these FSHH's receive are low and in some of these cases, the recipients have ceased to receive benefits. She said that in October, they dropped four cases and

the number is increasing. Joeana asked the other county supervisors if they were seeing the same trend. Many said that this was happening but could not provide specific numbers. It was agreed that beginning with the last FFY, the supervisors will count the number of cases in each month for the number of cases that were dropped code 4 – Refusal to Cooperate because the FSHH was employed. This count is to include ABAWD cases as well. This information is to be sent to Richard Trujillo via email by January 25th.

Action Item: Richard will develop a survey and send it to the supervisors for them to fill out the number of cases dropped code 4 that had earnings.

There was some discussion about dropping cases “Not Subject to Review” (NSTR). The supervisors were unclear on the NSTR criteria suggested by Corrective Action staff who attended the previous day’s regional meeting. It was decided that CA staff would be invited to attend the next PMC meeting to clarify the information.

Action Item: Taskforce will contact the CA unit and invite them to the next PMC meeting to clarify NSTR drops.

6. Food Stamp Federal Differences – Hector Hernandez related to the group that the feds are close to closing the year, and there is no indication of any large amount of active differences. Pete Flores distributed three handouts: Food Stamp Active Federal Difference Narrative, Incomplete Food Stamp Active Cases Preliminary Findings, and FS Active Drop Differences Preliminary Findings. Some of the case findings were discussed. Gerry Greer appreciated the format of the handouts and indicated that he will distribute to his staff and use the handouts as a training tool. All agreed that this is a useful toward training staff as to what the feds are looking at when they conduct subsample reviews.
7. USDA, FNS, and CDSS Seminar – Richard Trujillo reported on the seminar sponsored by the aforementioned agencies entitled “Improving Payment Accuracy in the Food Stamp Program”. He said that Allen Ng, Regional Administrator from USDA FNS, in his opening remarks said that the state is in “crises” and must improve the Food Stamp payment accuracy rate. Eleven counties with the highest error rates sent representatives to the seminar. Several states that lowered their error rates made presentations on the steps and procedures they instituted to reduce the errors. All the states indicated that the reports generated by QC were used to help them in their process. Richard said that he showed the types of reports that are part of the Q5i, and that these reports can be shared with county CA staff. He indicated that he distributed a list of the county QC supervisors, and that the county CA staff may be contacting some of the them.

8. Reports – Carlos Ocampo and Marlene Fleming demonstrated how the supervisors can access the menued reports. They also explained what each report shows. They indicated that the Rolling Error Rate Report does not capture CFAP cases. Any CFAP cases is shown as a dropped case. (FEDS are concerned about federal expenditures). However, other reports such as the Disposition Report and some of the FNS reports do show the CFAP cases.
9. Error Flag Findings – Peggy Usrey explained the types of error flags that the are being identified by ACF. She distributed the list of the errors by county analyst. All liked the list and found useful as a training tool. The next time she will provide the case name and case number.
10. New Edits – Warren Ghens went over a list of edits that will be built into the next version of the Q5i software. These edits will reduce the number of federal error flags that Peggy receives. Warren suggested that the proposed edits be distributed to their staff so that they are aware of them.
11. CalWORKs Time Limits – Warren Ghens indicated that there will be no third sample. People who have timed out will be moved to a 32 or 3W aid code. There was a question on how to code T45.
Action Item: Warren will check with program and FEDS on T45 coding.
12. QC Refresher Training – Michael Bowman-Jones said that he is working with CDSS training bureau to develop video for the training. We will have county participation and expect the training to be held in March or April. Additional, County supervisors were asked to volunteer for helping in the training. Michael will keep group informed of the progress.
13. Users Group for County IT staff – Richard Trujillo indicated that a users group for PMC IT staff has been developed. This is a request that IT staff made at the San Luis Obispo conference.
14. Regional Reports – Gerry Greer asked about the dispo report. The report was distributed to the counties. He asked about additional reports. Joeana indicated that due to limited contract dollars, that we cannot build any additional reports. He also asked that the minutes be released sooner than usual.
15. Other items – Daphne Criswell asked if any other counties were experiencing problems with payroll sampling. Most were unsure if it was a problem. Joeana asked counties to check to see if they are having problems and report them. Rob Biesemeier requested that the “Delete” button be restored. Richard indicated that he was aware of the problem and that a patch placing the delete function would be released in the next few days.

The next meeting is on Thursday, February 14th at the CDSS Training Center.